



## PGT Shipping Instructions\*

1. Place the tubes containing biopsies and negative controls into the provided rack. Please make sure each microcentrifuge tube is labeled with the embryo number on both the cap and the side of the tube. When all tubes are loaded, make sure the lid is securely placed on the rack.
2. Label the rack's lid with the patient's name, date of birth, and the IVF Clinic's name.
3. Place the rack into the new specimen bag provided with the kit and seal it.
4. Please keep the samples frozen (-20°C or -80°C) until ready for shipment.
5. When preparing the shipment, place the frozen rack (in bag) all the way to the bottom of the silver insulated pouch, fold the pouch over, and seal the pouch securely using the adhesive tape along the edge of the opening. When packaging the shipping box for transport, please use frozen cold packs by placing them on the bottom, on the top, and on each side of the pouch so that the pouch is surrounded by frozen cold-packs.
6. Place the completed Test Requisition Form and Embryo Biopsy Sheet in a separate specimen bag and place in the shipping box. Tape may be used to secure the lid of the shipping box. Place the assembled shipping box inside the provided FedEx envelope and attach required FedEx paperwork with address and account number.
7. Please notify the FedEx office that a shipment is ready for pickup. The arrangements for a specific specimen pick will be worked out upon setting up the FedEx account.

*\* When shipping boxes are received in your lab, please remove the cold-packs and place them in a freezer so they remain flat and even during the refreeze process. This is important when packaging the sample box for transport back to the PGT lab, Thank you!*

Fairfax Diagnostics  
Lab Receiving Office  
3015 Williams Drive  
Fairfax, VA 22031

**\*\*\*IF SENDING SAMPLES FROM MORE THAN ONE PATIENT, PLEASE ARRANGE SAMPLES SUCH THAT TUBES FOR EACH CASE ARE ARRANGED SEPARATELY AND EACH SAMPLE SET IS CLEARLY LABELED. YOU CAN WRITE THE PATIENT'S INFORMATION ON THE LID DIRECTLY OVER THE SET OF TUBES FOR THAT CASE\*\*\***